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Security Policy

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overview

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Introduction

The Security Policy of Agua, Ambiente e Organização, Lda (A2O) reflects **the concepts, principles, responsibilities and objectives in terms of safety**, the results of which allow the company to guarantee the necessary freedom of action.

The goal of A2O's **Comprehensive Security** is to protect the people who work in **the company, the confidentiality of their communications and the integrity of their information**. It also looks after **the other assets** that make up the company's assets, such as facilities or contents of all kinds.

Comprehensive Security comprises the traditional concepts of **physical security and logical** (technological) security in order to maintain business continuity in the face **of** any adverse circumstances.

An increase in the **"safety culture"** in the company's personnel will provide clear benefits by increasing the security of systems and procedures, and will minimize the risk of potential malicious actions.

It is essential that all information concerning safety matters flows through the appropriate channels to the company's decision-making bodies.

Principles

- **Integration.** Global Security is an integrated and business-aligned process, in which the **entire company** participates.
- **Profitability.** Security is guided by business criteria, taking into account the relationship between spending and investment. Its criteria are set centrally, **taking advantage** of any existing synergy. This management allows an overall reduction of expenditure and a better performance of the effort applied to security.
- **Continuity.** Security must be **present throughout its duty cycle:** protection, prevention, detection, response and recovery.
- **Adequacy.** The means employed must be adapted to the business environment. Among other factors, competition with other companies, social, political and economic disorders, amateur or professional hacking stand out for their impact on the business and on the security levels of the organization, etc.



Responsibilities

The **ultimate responsibility for security lies with the management team**, which is directly responsible for managing its development and implementation.

The management team **will analyze the risks and vulnerabilities** in terms of security that may affect the proper functioning of the business and will propose the appropriate **rules, means and measures** to minimize them.

All the personnel of the organization must assume the responsibility of maintaining the security of the assets in their charge, observing the security standards that are implemented from the management team.

Objectives

- Achieve and maintain the level of security required to **adequately ensure business continuity**, even in adverse situations.
- **Increase the integration** and mutual support of the physical and logical aspects of security.
- Collaborate in the **management of other safety disciplines**, including labor and environmental aspects, according to the criteria that enhance Corporate Social Responsibility.
- Establish **the corporate security structure** defined by the decision-making bodies of the organization and create the appropriate communication channels between all those involved.
- **Comply with official safety regulations** and other requirements.
- Establish and implement **Training and Safety Dissemination Plans** to improve staff training.
- Express commitment to continuous improvement.
- Integrate the different departments of the company in a security management system that, under common criteria, takes advantage of synergies and achieves consistency in resources and actions.
- All A2O personnel will know and apply the regulations that develop this Security Policy.